

Annual Work Plan
2nd Semester 2008

INTERACT Point Valencia

INTERACT Point Objectives for 2008

Please describe the objectives for your IP for the the 2nd Semester of the year 2008. Make reference to Subjects and Outputs you have to outline below.

These six months will be the basis for IP Valencia to become a reliable source of information, products and services for the programmes in its area for the programming period 2007-2013.

The main objective is not only to provide continuity to the work carried out in the previous years but also to reinforce the presence of IP Valencia in its geographical zone, raising awareness amongst stakeholders.

IP Valencia aims at the creation of a fluent relationship and contact with the existing programme management structures of the Territorial Cooperation programmes, regions and other stakeholders involved in Territorial Cooperation projects within the area assigned to IP Valencia, in order to have a clear picture of the processes and standards applied in programme management.

Special services and events with thematic content will be put in place for stakeholders. To undertake these tasks, IP Valencia will count on the work previously done by INTERACT Point Tool Box, especially in all studies and handbooks elaborated in collaboration with experts.

Another objective from IP Valencia is to offer reliable and targeted training to new and existing staff of the programmes' management bodies, through a series of core INTERACT seminars on several topics including financial management, project management, and the "New frame for European Territorial Cooperation: instruments and legislation".

The challenge for IP Valencia is to ensure a high quality level of services to the whole set of customers. IP Valencia team will be mainly recruited during the 2nd half of 2008. In particular, the Coordinator will be recruited first so that he/she participates in the the recruitment process of the rest of team members. It is expected that at least 3 out of the 6 positions will be fully operational in September 2008, and that the rest of the team will start before November.

Additional activities will be carried out depending on the team's spare capacity.

Cooperation within the Managing System

IP Valencia is well-known for being cooperative, particularly in terms of providing assistance to other IPs events. This has happened in INTERACT I and also during the 1st semester of 2008, when contributions to other IPs events and preparation activities for launching the IP Valencia 2007-2013 have been undertaken with a clear shortage of staff available.

In the elaboration process of this document, IP Valencia has contacted the other IPs to make the most of all synergies and possible collaborations with and amongst the various IPs, to produce a final WP of joint activities, with IP Valencia collaborating with the rest of IPs. This means that the various joint activities in this work plan have been previously agreed and coordinated with them.

The same guideline has been applied for the cooperation with the Interact Secretariat (IS), which will develop INTERACT Website and other communication tools and will constantly need and receive input and collaboration from IP Valencia.

Full cooperation with the Managing Authority will be provided for the smoothest programme implementation.

In addition to the beforementioned collaboration, IP Valencia will:

- **Participate in coordination and group meetings, in the common drafting of strategic documents, in quality processes, etc, in line with the rules set in the MAWP and for each specific group.**
- **IP Valencia will be involved in the organisation of “cross-area” services, especially for what concerns transnational programmes and the participation of south-western programmes in such services. All services taking place in IP Valencia geographical area shall be coordinated exclusively by IP Valencia.**
- **IP Valencia will perform as interlink for ENPI Programmes located within the area allocated to IP Valencia. A strong coordination has to be ensured as regards the interlinks for ENPI and transnational programmes in IP Valencia area.**
- **IP Valencia will be the first contact point for all the programmes in its area. IP Valencia will be informed by other IPs and the IS of any needs concerning IP Valencia’s area and will try to cover these needs.**

Approach to Stakeholders and Networks

Describe how you intend to set up and liaise with stakeholders in your geographic zone/Programmes/Strand.

IP Valencia is eager to develop services really demanded by our clients and target stakeholders

We have already informed some programmes about our continuation during 2007-2013 and they have shown how willing they are to cooperate with us.

IP Valencia has planned to approach stakeholders in its geographic zone by means of the organisation of regular meetings, events and advisory services targeting programme structures.

Nevertheless, IP Valencia bears in mind that there are different type of stakeholders as stated in Annex 1 of the MAWP, and according to the category the set of services will differ.

Subject Number	Subject Title											
1	Financial management											
Output Indicator												
1. Seminars and Workshops x 1 (Financial management seminar) 2. Collaboration with IP Viborg in events x 2 (Financial management for projects and First Level Control seminar) 3. Collaboration with IP Vienna in events x 1 (Financial management seminar) 4. Participation of the First Level Controllers network South-East Europe to be set up by IP Vienna												
Calendar												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description of the output(s) including target groups (aim to be concise yet exhaustive) (programmes involved)												
1. IP Valencia will contribute to the financial management for projects seminar, developed by IP Viborg, provided that the approval from the INTERACT MSC is given. 2. IP Valencia will also collaborate with IP Viborg in the development of the First Level Control seminar. 3. IP Valencia is willing to contribute to the financial management seminar organised by IP Vienna which will take place in Bratislava. 4. With the aim of developing a First Level Controllers network for the IP Valencia own zone in the future, we will participate in the equivalent previous South-East Europe network to be organised by IP Vienna. In the future, results from one network will be transferred to the other and vice versa, thus setting up a common flow of knowledge exchange and field for improvement.												

Result Indicator
Participant days: 40
Description of the results including target groups (aim to be concise yet exhaustive)
Financial management is one of the core seminars with a higher demand. Programme financial managers of programmes are the target group.
Feedback exercise yes X no <input type="checkbox"/>
Evaluation form completed by participants

Subject Number	Subject Title											
2	Project management											
Output Indicator												
1. Seminars and Workshops x 1 (Project generation and management) 2. Collaboration with IP Turku in events x 1												
Calendar												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description of the output(s) including target groups (aim to be concise yet exhaustive) (programmes involved)												
The project management seminar is increasingly demanded. At the current stage of the programming period, IP Valencia would like to stress the need for setting down clear criteria with regards of which tools, means and procedures will ensure a good quality project generation.												

Result Indicator
Participant days: 50
Description of the results including target groups (aim to be concise yet exhaustive)
Even if we insist on the fact that project managers working at the various programme JTSs are the main target group for the project management seminar, we have already received a lot of demands from project applicants. Having a combination from both sides in seminars attendants would provide an enrichment to be considered.
Feedback exercise yes X no <input type="checkbox"/>
Evaluation form completed by participants

Subject Number	Subject Title																																							
3	<i>New frame for European Territorial Cooperation: instruments and legislation</i>																																							
Output Indicator																																								
1. Seminars and Workshops x 1 (<i>New frame for European Territorial Cooperation: instruments and legislation</i>)																																								
Calendar – tick the months for the preparatory work and/or the final delivery																																								
	<table border="1"> <thead> <tr> <th></th><th>Jan</th><th>Feb</th><th>Mar</th><th>Apr</th><th>May</th><th>Jun</th><th>Jul</th><th>Aug</th><th>Sep</th><th>Oct</th><th>Nov</th><th>Dec</th></tr> </thead> <tbody> <tr> <td>1</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr> <td>2</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </tbody> </table>		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec																												
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																												
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																												
Description of the output(s) including target groups (aim to be concise yet exhaustive) (programmes involved)																																								
<p>This seminar is the updated and improved version of the previously developed by IPTB during 2007 (<i>Introduction to ETC</i>), with 3 very successful editions held in Lisbon (1) and Brussels (2). The need for providing updated information including all news and progresses achieved up to date in the field of European Territorial Cooperation, together with the continuous arrival and recruitment of newcomers recruited by the various 2007-2013 programme structures duly justify the organisation of a new edition of this seminar, to be held during the 2nd semester of 2008.</p> <p>During this two-day seminar, Day 1 is mainly focussed on programme management level issues, whereas Day 2 tackles project management. Not only presentations, but also working groups are foreseen to be organised during both sessions, for the benefit of participants (“learning by doing” approach).</p>																																								
Result Indicator																																								
Participant days: 50																																								
Description of the results including target groups (aim to be concise yet exhaustive)																																								
New staff members and existing staff with short experience, recruited by any programme management structure are welcome to this seminar. Staff working for regional representations in Brussels is also invited.																																								
Feedback exercise yes X no <input type="checkbox"/>																																								
Evaluation form completed by participants																																								

Subject Number	Subject Title											
4	Programme management											
Output Indicator												
<div>1. Task force for the update of the 2006 IPTB tool <i>Analysis of tools and methods identified in the management of INTERREG programmes</i>.</div> <div>2. Collaboration with IP Vienna x 2 (Article 71 and EGTC)</div> <div>3. South Network Conference for Stakeholders x 1</div> <div>4. Refined and Updated Tools x 1 (<i>Analysis of tools and methods identified in the management of INTERREG Programmes</i>)</div> <div>5. Programme Factsheets IP Valencia programmes area x 1</div>												
Calendar												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Description of the output(s) including target groups (aim to be concise yet exhaustive) (programmes involved)												
<div>1. When the INTERREG 2000-06 programming period is almost closed, with programmes carrying out final arrangements for programme closure, IP Valencia deems as crucial the opportunity for gathering all experience and expertise stemming from all those programme managers who will no longer be involved in the 2007-2013 programme management.</div> <div>This task-force would be a continuation of the previous one held in Valencia in October 2006, when programme and project managers, together with communication officers, gathered with the aim of sharing views and experience, contributing to the final version of the IPTB tool <i>Analysis of Tools and Methods identified in the management of the INTERREG programmes</i>. Experience in the advantages and disadvantages of the implementation of some specific tools and methods which have been only featured in a number of programmes was shared amongst all attendants.</div> <div>2. As a follow-up of the participation of IP Valencia in the Brussels seminar on Article 71 held in April 2008, and also as a complement of the tool <i>Study on organisational aspects of cross-border INTERREG programmes – legal aspects and partnerships</i>, IP Valencia will contribute in the seminars to be organised by IP Vienna in this field.</div> <div>3. A regional South Network Conference for stakeholders of IP Valencia area will be organised in order to establish a solid network for further cooperation in the coming years. This conference is a key element for the success of the implementation of the activities of IP Valencia. Target stakeholders will be approached and the main events and highlights in Territorial Cooperation Programme Management will be presented and discussed.</div> <div>4. Documents which shall be adapted for European Territorial Cooperation programmes are those to be used more often, namely the <i>Analysis of tools and methods identified in the management of INTERREG Programmes</i>. IP Valencia is envisaging updating also other tools, in particular those related to legal binding documents such as <i>Subsidy Contract, Partnership Agreement</i>.</div> <div>5. A document called “Programme Factsheet” will also be produced presenting the main highlights of the programmes operation in the IP Valencia area.</div>												

Result Indicator
Participant days: 30 Publicly available: Yes Paper: Yes INTERACT Website: Yes
Description of the results including target groups (aim to be concise yet exhaustive)
<ol style="list-style-type: none"> 1. Outcomes coming out from such new Network meeting would be collected in the updated tool's version to be uploaded on the INTERACT Website. 2. Great synergies between IP Vienna's expertise in previous organisation of Article 71 seminars and IP Valencia's knowledge gathered in the production in 2006 of the <i>Study on organisational aspects of cross-border INTERREG programmes – legal aspects and partnerships</i> will result in a valuable content for the benefit of participants, with a challenging debate also expected. 3. A strong network of Southern Europe stakeholders will be set-up, and a fluent contact and relationship will be put in place for further cooperation. This activity is also of paramount importance for the good visibility and awareness of the activities in the INTERACT Point. Important results and ideas for future cooperation will be the main result of this conference. 4. With the aim of producing and publishing an updated version of the <i>Analysis of tools and methods identified in the management of INTERREG programmes</i>, and thus collecting the great experience gathered by programme managers who will no longer be involved in the 2007-2013 programme management and avoiding the loss of such huge expertise, it is time to make a balance and give the final picture of which have been the achievements, pros and cons, and also to see the extent to which the 2000-2006 tools will or might be used for the 2007-13 programming period. 5. During 2000-06 IPTB elaborated a very useful tool which was the Programmes Facts and Figures. There was a problem encountered after the printed publication of such document: the information was quickly outdated. Bearing in mind that during the new programming period each zone is responsible for particular programmes and that tools will not be printed on paper, IP Valencia thinks that such a tool would be useful.
Feedback exercise yes X no <input type="checkbox"/>
Evaluation form completed by participants. We also expect to receive constant feedback from programmes on tools produced/updated.

Subject Number	Subject Title											
5	Advisory services											
Output Indicator												
1. Advisory events x 5.												
Calendar												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description of the output(s) including target groups (aim to be concise yet exhaustive) (programmes involved)												
One of the main activities of IP Valencia is to fully undertake the assessment of needs existing in programmes within its zone. Always by means of previous contacts with the various programmes, and trying to best suit their respective agendas, IP Valencia staff will schedule and render on the spot visits to the programmes' premises, tailor-making the topics to be dealt with to the concerned programme interests and necessities.												

Result Indicator
Participant days: 50
Description of the results including target groups (aim to be concise yet exhaustive)
The visits to the programmes' premises will allow IP Valencia to get first hand information on their needs and on the services they would like us to deliver. Thus IP Valencia is encouraging bottom up approach
Feedback exercise yes X no <input type="checkbox"/>
Feedback exercises will take place through the use of several information systems such as questionnaires and self-assessment exercises..

Subject Number	Subject Title											
6	Miscellaneous											
Output Indicator												
Material sets for project generation and management												
Calendar												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	X	X	X	X	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description of the output(s) including target groups (aim to be concise yet exhaustive) (programmes involved)												
At the current stage of the programming period, we consider there is a need to give potential project applicants input on project generation. IP Valencia is aware of the content of other seminars on Strategic project generation and project management, but would like to use the input of some tools such as <i>Quality project generation</i> to develop a different focussed seminar.												

Subject Number	Subject Title											
7	Web resources											
Output Indicator												
-												
Calendar												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	X	X	X	X	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description of the output(s) including target groups (aim to be concise yet exhaustive) (programmes involved)												
As a result of the last communication meeting, we are aware of the huge amount of work that there is on this matter. The transfer of the web library is also something to be considered.												
IP Valencia will contribute on the creation of the website and help the IS with Communication issues.												

Subject Number	Subject Title											
8	Communication											
Output Indicator												
Contribution to INTERACT Newsletters												
Calendar												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	X	X	X	X	X
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description of the output(s) including target groups (aim to be concise yet exhaustive) (programmes involved)												
Extensive contribution to the corporate newsletter will be done.												

Subject Number	Subject Title											
9	Management and coordination											
Output Indicator												
Meetings of Coordinators' Group and Working Groups x 5												
Calendar												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	XX	X	X	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description of the output(s) including target groups (aim to be concise yet exhaustive) (programmes involved)												
According to the Multi Annual Work plan, several meetings will take place: 2 Coordinators meeting, 1 Communication meeting, 1 content meeting and 1 financial meeting. In order to ensure the efficiency of these meetings, official minutes should be distributed to all staff. A follow-up of the results should be done regularly, before calling the next meeting. These meetings should be also properly distributed in geographical terms and well planned in advance												

Subject Number	Subject Title																							
10	Staff training																							
Output Indicator																								
Staff training on new systems x 1																								
Calendar																								
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec												
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
Description of the output(s) including target groups (aim to be concise yet exhaustive) (programmes involved)																								
<p>INTERACT Secretariat informed us that we would receive a training on Confluence.</p> <p>In order to keep high-quality standards in the delivery of INTERACT products and services, IP Valencia staff is willing to take part in any staff training activities organised by the IS.</p>																								

Subject Number	Subject Title																							
11	Required reports																							
Output Indicator																								
Required reports x 1																								
Calendar																								
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec												
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
Description of the output(s) including target groups (aim to be concise yet exhaustive) (programmes involved)																								
Work plan 2009 and other possible reports.																								

Signature of Legal Representative of the contracted institution

Name of Legal Representative	Mr. Pablo LANDECHO CAMPOS
Position in the institution	Director General for the Economy, GENERALITAT VALENCIANA
Date and place	Valencia, 21 st May 2008
Stamp	
Signature	